

Kenora Police Services Board Regular Meeting Agenda

Tuesday, June 18, 2019

8:30 a.m.

Kenora OPP Hwy 17A Detachment Boardroom

- 1. Roll Call
- 2. Oath of Office D. Canfield
- 3. Declarations of Pecuniary Interest
- 4. Presentation
 - Project #MobilityFirst Presentation to the Board
- 5. Confirmation of Minutes Resolution #1
 - May 7, 2019 Regular Board Meeting
- 6. Outstanding Items from Minutes
 - Primary causal factors in fatal motor vehicle collisions reporting zero
 - > Strategic Plan (Jeff to provide to Secretary for distribution)
 - Community Meeting on Policing Annual Requirement
 - ➤ Update on D/C Performance Review Template
- 7. Receipt of Correspondence Resolution #2
 - May 7 MCSCS Revised application forms CSP Grant
 - ➤ May 14 S. Dias Toronto PSB Psychological Assistance for Staff
 - ➤ May 14 S. Dias Investment in enforcement of drug-impaired driving
 - ➤ May 22 S. Dias Chief Evaluation Template Example
 - May 24 MCSCS Appointment of D. Canfield to Kenora PSB
 - May 27 OAPSB Educational Forum on Police-Hospital Transition Protocols for Persons in Crisis
- 8. Reports to Receive Resolution #3
 - Kenora OPP April 2019 Monthly Reports
- 9. New Business
 - Camera Registry
- 10. Next Meeting
- **11**. **Adjournment –** Resolution #4



Kenora Police Services Board Regular Meeting Minutes

Tuesday, May 7, 2019 9:00 a.m.

Kenora OPP Hwy 17A Detachment Boardroom

Present: Sara Dias, Board Chair

Dan Reynard, Member

Whitney Van Belleghem, Member

Andrew Poirier, Member

Jeff Duggan, OPP Detachment Commander

Heather Pihulak, Board Secretary

Media Present: Daily Miner & News, Kenora On-line/Q104

1. Oath of Office - A. Poirier

Board Secretary Heather Pihulak swore in new Board member Andrew Poirier to the Board.

2. Declarations of Pecuniary Interest

There were no declarations of Pecuniary Interest by any member of the Board.

3. Confirmation of Minutes – Resolution #1

Moved by A. Poirier, Seconded by W. Van Belleghem & Carried: -

That the minutes of the last regular meeting of the Kenora Police Services Board held February 14, 2019 be confirmed as written and circulated.

4. Outstanding I tems from Minutes

a) Primary causal factors in fatal motor vehicle collisions – reporting zero

D/C Duggan is looking into why this number is still reporting as zero and this will be reported to the Board once determined.

b) Strategic Plan (Jeff to provide to Secretary for distribution)

D/C Duggan noted that the plan has not been approved yet and once it is, it will be sent electronically to Heather who will distribute to the Board.

c) Prisoner transport costs

This funding has been extended another year which will cover 2019 in the amount of \$101,000 to the municipality. This amount covers the cost for the City's portion of these costs. The City is billed for the two special constables and D/C Duggan

was looking at increasing the special constables but that will affect the City's budget so they have put that on hold.

5. Receipt of Correspondence – Resolution #2

Moved by W. Van Belleghem, Seconded by A. Poirier & Carried: -

That the following correspondence be hereby received by the Police Services Board: -

- February 25 MCSCS Minister re: Community Safety Plans
- ➤ March 1 OAPSB News & Updates
- ➤ March 8 D/C Duggan Court Security & Prisoner Transport grant
- March 8 OAPSB Submission to Standing Committee on Justice Policy
- March 8 D Bruyere Zone 1 fall meeting
- April 18 MCSCS Update on Transformation of Policing Grants for 2019-20 and On-going
- > April 18 MCSCS 2019-20/2021-22 Community Safety and Policing Grant
- ➤ April 18 OAPSB Announcement Ministry rename
- → 'May 1 OAPSB News & Updates

6. Reports to Receive – Resolution #3

Presentation by J. Duggan on the Operations of the Kenora OPP

D/C Duggan presented a presentation to the Board on the operations of the Kenora OPP operations. The Board appreciated the presentation and felt it was helpful for the new members to understand the detachment operations and what is covered for City of Kenora policing versus provincial policing out of the detachment.

Kenora OPP January, February, March 2019 Monthly Reports

Moved by W. Van Belleghem, Seconded by A. Poirier & Carried: -

That the Kenora Police Services Board hereby accepts the Kenora OPP January, February and March 2019 monthly reports as presented.

D/C Duggan reviewed the January, February, March 2019 monthly reports. He provided some historical data for 2016-2019. The OPP is developing their own criminal record system where parties will apply online and will reduce the burden on administration on administering these requests which continue to escalate. It was noted that once this service is introduced and done online, revenue for these requests will disappear.

Calls for service were 1,265 in January, 1,228 in February and 1,463 for March. Calls for service are going up. Violent crime in January were up from 3 to 6. Two were cleared by charge and 2 are still open one declined to go further. Break and enter increase from 3 to 8. It was noted that the same offender is responsible for

half of them and has been charged. Theft under is from unlocked sheds, vehicles and property and that continues to be an issue. They are looking to put together a media plan to communicate out about locking their property.

Frauds are up. There appears to be a lot of dine and dash from restaurants and seems to be a trend in January, February March. Admin staff are currently doing approximately 100 criminal record checks per month.

February violent crime sees a slight increase and break and enters are from 4 to 8. Frauds see a significant increase and D/C Duggan looks at all occurrences to ensure they have all been investigated properly. Clearance rate for February 80%.

One of the occurrences that gained attention in early 2019 was the fire hydrants and mailbox damages. There have been three youth charged with over 80 charges. Cost estimates have all been submitted to the courts for reimbursement but there were three youth charged with 80 charges total. Firearms and damages. There is a small group of youth responsible for the large majority of the crime.

Sexual assaults and violent crime is up for March. An oral fluid screening device is coming here and one of very few. It is technically roadside testing and there is a plan in place for deployment for that.

D/C Duggan provided the Board with Kenora OPP historical data between 2016 and 2019 for the months of January – March:

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Calls for Service:
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2016 - 3,265

2017 - 3,387

2018 - 3,943

2019 - 3,956

Violent Crimes – Sexual Assaults:

2016 - 8

2017 - 11

2018 - 11

2019 - 13

Violent Crimes - Assaults:

2016 - 68

2017 - 88

2018 - 83

2019 - 71

Robbery:

2016 - 0

2017 - 5

2018 - 7

2019 - 3

Break and enter:

2016 - 25

2017 - 15

2018 - 12

2019 - 25

Theft Under:

2016 - 61

2017 - 36

2018 - 116

2019 - 105

Fraud:

2016 - 15

2017 - 12

2018 - 35

2019 - 24

Mischief:

2016 -18

2017 - 24

2018 - 29

2019 - 32

Highway Traffic Act:

2016 - 144

2017 - 94

2018 - 318

2019 - 132

Criminal Code Non-Traffic:

2016 - 429

2017 - 421

2018 - 520

2019 - 455

Traffic Related Speeding:

2016 – 23

2017 - 20

2018 – 143 2019 – 57

Impaired:

2016 - 22

2017 - 15

2018 - 19

2019 - 1

General Patrol Hours:

2016 - 5,552.75

2017 - 4,023.25

2018 - 1,524

2019 - 1,112.75

Foot Patrol Hours:

2016 - 396.75

2017 - 198

2018 - 111.25

2019 - 122.25

Officers have a lot more directed patrol. They are told where to directly patrol. Those directed patrol hours are a lot higher. Downtown and the northern area and that is the difference in reporting itself.

Foot patrol hours are down which is a direct result of all the criminal activity and they are responding to those calls. There will be two full time officers downtown for daytime in the summer. The Community Service officers will be going downtown once they are done in the schools. Otherwise the plan is to have them downtown for the whole summer while school is out. They are working on a program with Seven Gens and NeChee for a street patrol program and running as a volunteer program for police foundations and criminal justice program. These volunteers will be the eyes and ears for the OPP and if they see or hear something happening. Want to roll out before school is done. NeChee has a lot of open positions they are looking to fill.

Foot patrol is assigned daily during the shift briefing report that is gone through daily and officers are assigned into foot patrol duties. Each officer is designed that is on top of community services officers already there. They ask them to get that in during their 12 hours shift. Officers do hour and a half of school patrol in the day. A large majority of calls for service are downtown.

The Community justice centre will help this situation and what that is going to look like is still unknown. There will be a number of them across the province. In Kenora we need to come up with some projects that will be fully funded by MAG. In the

future there would be a permanent community justice centre. Why are we clogging up court system so we could use these systems more effectively.

Mental health calls be part of the report. January to March 68 calls for service regarding mental health strictly mental health. 27% were voluntary to hospital 49% was involuntary.

Officers have to account for their time every half an hour. They are coded and just for the City of Kenora. In January to March the officers spend 15,808 hours doing work. There is only 137 foot patrol hours but there is 15,808 hours doing work.

Board Chair S. Dias thanked D/C Duggan for the report and the information. It is appreciated by the Board.

7. New Business

OAPSB Spring Conference Attendance - The only Board member that could potentially attend this year is Whitney. She will confirm with her office and get back to Heather for arrangements if she can attend.

Kenora Police Services Board Policies & Protocols – The Board was provided with the policies and protocols and at some point these should be reviewed by the Board.

Board Chair, S. Dias, reminded D/C that the Board is required to provide an annual public meeting on policing in our community. D/C Duggan is more than and more than happy to do that and may be good timing with the concerns coming forward from the public with regards to the downtown. Will coordinate through Heather.

Board Chair, S. Dias, reminded the Board that we are also responsible for the performance review of the Detachment Commander. Board member Poirier advised that his last recollection of a review was when David Lucas was the D/C within last previous four year term on the Board. His review is every November and Sara will reach out to her colleagues across the province for a template to use for this review. Any templates that the Board intends to use will be shared with D/C Dugan in advance.

Board member Van Belleghem questioned if D/C Duggan had an opportunity to pull together the list of MOU's she had requested at the last meeting. It was noted that D/C Duggan will speak to Whitney about this specific request following the meeting.

Zone 1 – Save the Date – October 9 & 10 Meeting – It was questioned who attends these meetings and the agenda structure. Board Secretary advised that it was a 2 day conference and that all of the Board could attend if they were available. There is no draft agenda available.

8. Next Meeting

Tuesday, June 18th at 8:30 a.m. @ OPP detachment.

9. Adjournment - Resolution #4

Moved by W. Van Belleghem & Seconded by A. Poirier & Carried: -

That the Kenora Police Services Board meeting be hereby adjourned at 10:16 a.m.



Kenora Detachment 350 Hwy 17A Kenora, On, P9N 3X7 807-548-5534

Inspector Jeff Duggan Detachment Commander

Report to Kenora Police Services Board

APR 2019

Financial:

Municipal Revenue

APR

\$2300.68

Policing Costs:

Estimated Annual Costs – 2011	\$ 6,687,785.00
Actual Costs – 2011	\$ 6,171,359.00
Estimated Annual costs – 2012	\$ 6,817,707.00
Actual Annual Costs – 2012	\$ 5,882,408.00
Estimated Annual costs – 2013	\$ 6,781,887.00
Actual Annual costs – 2013	\$ 5,917,335.00
Estimated costs – 2014	\$6,669,205.00
Actual costs – 2014	\$6,712,397.00
Estimated costs – 2015	\$6,344,757.00
Actual Annual Costs – 2015	\$6,464,472.00
Estimated costs – 2016	\$ 6,063248.00
Actual Costs – 2016	\$6,025,428.00
Estimated costs – 2017	\$ 5,684,673.00
Actual cost – 2017	\$5,631,454.00
Estimate Costs – 2018	\$5,729,785.00

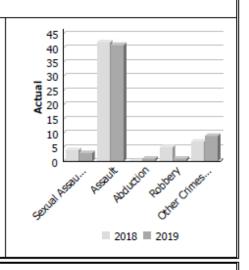
Operations:

Total Number of Calls for Service:

1753

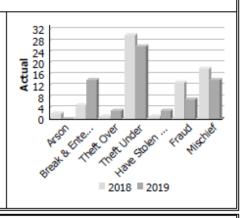
Police Services Board Report for Kenora Records Management System April - 2019

Violent Crime						
Actual		Apri	I	Year to Date - April		
	2018	2019	% Change	2018	2019	% Change
Murder	0	0	1	1	0	-100.0%
Other Offences Causing Death	0	0	1	0	0	1
Attempted Murder	0	0	1	0	0	-
Sexual Assault	4	3	-25.0%	15	19	26.7%
Assault	42	41	-2.4%	125	114	-8.8%
Abduction	0	1		0	2	
Robbery	5	1	-80.0%	12	4	-66.7%
Other Crimes Against a Person	7	9	28.6%	25	30	20.0%
Total	58	55	-5.2%	178	169	-5.1%



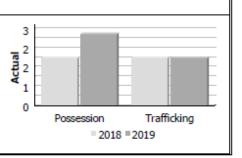
Property Crime

Actual		Apri	il	Year to Date - April			
	2018	2019	% Change	2018	2019	% Change	
Arson	2	0	-100.0%	2	0	-100.0%	
Break & Enter	5	14	180.0%	17	40	135.3%	
Theft Over	1	3	200.0%	10	13	30.0%	
Theft Under	30	26	-13.3%	146	140	-4.1%	
Have Stolen Goods	1	3	200.0%	2	6	200.0%	
Fraud	13	7	-46.2%	48	32	-33.3%	
Mischief	18	14	-22.2%	47	48	2.1%	
Total	70	67	-4.3%	272	279	2.6%	



Drug Crime

Actual		Apri	I	Year to Date - April		
	2018	2019	% Change	2018	2019	% Change
Possession	2	3	50.0%	12	11	-8.3%
Trafficking	2	2	0.0%	9	3	-66.7%
Importation and Production	0	0	1	1	0	-100.0%
Total	4	5	25.0%	22	14	-36.4%



Clearance Rate

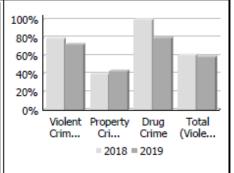
2019/06/08

Detachment: 2F - KENORA Location code(s): 2F00 - KENORA Area code(s): 2008 - Kenora Data source date:

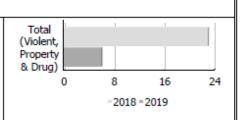
Report Generated by: Clifford, Charlene

Police Services Board Report for Kenora Records Management System April - 2019

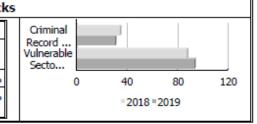
Clearance Rate		April		Year to Date - April			
	2018	2019	Difference	2018	2019	Difference	
Violent Crime	79.3%	72.7%	-6.6%	84.3%	73.4%	-10.9%	
Property Crime	40.0%	43.3%	3.3%	42.6%	44.8%	2.2%	
Drug Crime	100.0%	80.0%	-20.0%	95.4%	78.6%	-16.9%	
Total (Violent, Property & Drug)	60.9%	59.1%	-1.8%	62.2%	57.8%	-4.4%	



Unfounded									
Unfounded		Apri	1	Year	to Dat	e - April			
	2018	2019	% Change	2018	2019	% Change			
Total (Violent, Property & Drug)	23	6	-73.9%	60	34	-43.3%			



Criminal Record and Vulnerable Sector Screening Chec											
Actual		Apri	i	Year	to Dat	te - April					
	2018	2019	% Change	2018	2019	% Change					
Criminal Record Checks	35	31	-11.4%	132	124	-6.1%					
Vulnerable Sector Screening Checks	88	94	6.8%	311	315	1.3%					



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

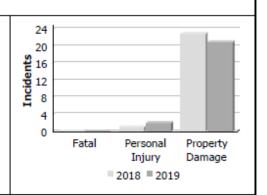
- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Police Services Board Report for Kenora Collision Reporting System

April - 2019

Motor Vehicle Collisions by Type

Incidents	April			Year to Date - April			
	2018	2019	%	2018	2019	%	
			Change			Change	
Fatal	0	0	-	1	2	100.0%	
Personal Injury	1	2	100.0%	3	11	266.7%	
Property Damage	23	21	-8.7%	144	129	-10.4%	
Total	24	23	-4.2%	148	142	-4.1%	



Fatalities in Detachment Area

Incidents				April				Year to Date - April			
			2	018	2019	% Ch	nange	2018	2019	%	Change
Motor Vehicle Collision	Fatal Incid	ents		0	0			1		1	0.0%
	Alcohol Re	lated		0	0			0		0	
Off-Road Vehicle	Fatal Incid	ents		0	0			0		0	
	Alcohol Re	lated		0	0			0		0	
Motorized Snow Vehicle	Fatal Incid	ents		0	0			0		1	
	Alcohol Re	lated		0	0			0		0	
Persons Killed			A	pril				Year t	o Date	e - April	
		2018	2019		% Char	nge	2018	20:	19	% C	hange
Motor Vehicle Collision		0		0		-		1	1		0.0%
Off-Road Vehicle		0		0				0	0		
Motorized Snow Vehicle		0	·	0			·	0	1		

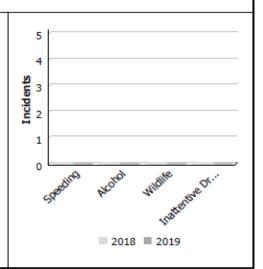
Detachment: 2F - KENORA Location code(s): 2F00-KENORA Data source date:

2019/06/11

Report Generated by: Clifford, Charlene

Police Services Board Report for Kenora Collision Reporting System April - 2019

Primary Causal Factors in Fatal Motor Vehicle Collisions								
Incidents	April			Year to Date - April				
	2018	2019	% Change	2018	2019	% Change		
Speeding as a contributing factor	0	0	0	0	0	0		
Where alcohol is involved	0	0	0	0	0	0		
Wildlife as a contributing factor	0	0	0	0	1	0		
Inattentive driver as a contributing factor	0	0	0	0	0	0		
Persons Killed	April			Year to Date - April				
	2018	2019	% Change	2018	2019	% Change		
Seatbelt as a contributing factor	0	0	0	0	0	0		



Data Utilized

- SQL online application reporting system OPP CRS 2.3.09
 Collision Reporting System Business Intelligence Cube

Detachment: 2F - KENORA Location code(s): 2F00-KENORA Data source date:

2019/06/11

Report Generated by: Clifford, Charlene

Police Services Board Report for Kenora 2019/Apr

Public Complaints						
Policy	0					
Service	0					
Conduct	0					

Date information collected from Professional Standards Bureau Commander Reports: 2019-06-12 Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment

Daily Activity Reporting Patrol Hours	
Total Hours	2019/Apr
Number of Cruiser Patrol Hours	368.25
Number of Motorcycle Patrol Hours	0.00
Number of Marine Patrol Hours	0.00
Number of ATV Patrol Hours	0.00
Number of Snowmobile Patrol Hours	0.00
Number of Bicycle Patrol Hours	0.00
Number of Foot Patrol Hours	65.00
Number of School Patrol Hours	73.75

Data source (Daily Activity Reporting System) date: 2019/06/08

Detachment: 2F - KENORA Location code(s): 2F00 - KENORA

Area code(s): 2008 - Kenora (old association)

Policing" a Partnership with the Community

COMMUNITY SERVICES OFFICER REPORT – April

Cst. Laurie Harkof

Kenora

School activities:

P/C HARKOF continued to teach the KIDS program at St. Louis School, Keewatin Public and Bimose.

P/C HARKOF and P/C CANFIELD also assisted with calls for service and continue to conduct foot patrol in the downtown core. Officers continue to conduct foot patrols in all of the schools as well. P/C HARKOF and P/C CANFIELD led the bike rodeos for 8 schools and taught bicycle safety.

Community Activities

P/C HARKOF continued duties as the Media Relations Officers and continue to be on various committees including the Kenora Substance Abuse and Mental Health Task Force, Safe Grad and Safe Communities Kenora. P/C HARKOF is the co-chair of Safe Communities and has been assisting with the Share the Road Event planned for June.

P/C HARKOF and P/C CANFIELD attended Keewatin Place to educate the staff on Robbery/Theft Prevention.

P/C HARKOF has also been assisting the Kenora Crime Unit with statements for Sex Assaults.

Policing" a Partnership with the Community

COMMUNITY SERVICES OFFICER REPORT – May

Cst. Jason Canfield

Kenora

COMMUNITY POLICING

School activities: Constable Jason Canfield is now full time CSO with P/C Harkof.

P/C Canfield has completed multiple presentations to Saint Thomas Aquinas High school grade 7 and 8's regarding drug use and the Cannabis laws.

PC Canfield has continues walk through in the school and surrounding property to help stop the use of tobacco and drugs within the school boundary line.

P/C Canfield has continued to go to Northern Youth Center to interact and workout with the 4 youth that are there.

PC Canfield continues with Project Sunset with the grade 6 class at Evergreen.

PC Canfield has been attending downtown businesses and completing more foot patrols in an attempt to curb unwanted foot traffic.

PC Canfield is continuing to interact with troubled youth and assist with diversions when needed in order to get them back on the right track.

PC Canfield has finished OPP Kids classes in King George, SMB along with Bimose school which was shared with PC Harkof.

<u>Community Activities</u>: P/C Canfield conducted duties as the Media Relations Officer, and a Recruitment Ambassador and is on various committees including the Safe Communities and Co-chair with Safe Grad..

Community Mobilization Officer Report April, 2019

Community Safety and Well-Being Planning

- Wednesday, April 3rd
- CMO attended Sioux Narrows Municipal Office to provide input/advise on their Community Safety and Well-Being Plan

<u>Kenora Substance Abuse and Mental Health Task Force Steering Committee</u> <u>Meeting</u>

- Monday, April 8th, City Operations Building
- Worked through agenda, updates and Task Force related business
- Community Safety and Well-Being Planning discussion

"Situational Awareness" Training

- Thursday, April 11th
- Lake of The Woods Hospital
- Provided training/seminar as part of Staff Safety Week to approx. 30 staff on "Situational Awareness"
- Discussed personal safety strategies, attack cues, case studies

Kenora Youth Wellness Hub Ontario network meeting

- Monday, April 15th
- KPDSB boardroom 4th floor Seven Generations
- Updates regarding the program, staffing, potential site

Safe Bed Program Meeting

- Monday, April 15th, Thursday, April 18th
- Meetings at CMHA Safe Bed Program location with partner agencies to discuss referral pathways, troubleshooting, table top scenarios
- "Walk Through" scenarios with staff

Emergency Shelter Advisory Committee Meeting

- Tuesday, April 16th
- Ne-Chee Centre
- Partners met to discuss issues related to shelter operation and provide input/facilitate discussion

Northwestern Health Unit Mental Health Services Awareness Event

- Wednesday, April 17th
- Northwestern Health Unit
- CMO attended event on behalf of the OPP

Transfer of Care Agreement Review Meeting

- Wednesday, April 17
- Lake of The Woods District Hospital
- Meeting to review Transfer of Care Agreement "The Standard Approach for Transitioning Patients Arriving to The Emergency Department With Police"
- Discussed amendments, edits to the existing TOC

"Situational Awareness" Training

- Thursday, April 11th
- Lake of The Woods Hospital
- Provided training/seminar as part of Staff Safety Week to approx. 30 staff on "Situational Awareness"
- Discussed personal safety strategies, attack cues, case studies

RISK Table (Rapid Intervention Services Kenora)

- April 2,16, 30th, OPP Detachment (on-going)
- Strategy for reducing acutely elevated risk
- CMO is Co-chair of RISK Table
- (Risk Table meets every second Tuesday of each month)

Kenora Drug Treatment Court

- April 9, 23 bi-weekly (on-going)
- CMO Provides police input during pre-court meetings and during the DTC process

Changes Recovery Homes Board Meeting

- Wednesday, April 24th
- Del Art Manor Recovery Home

 Worked through meeting agenda, ED Report, Financial report, discussed board business

<u>Grand Rounds Presentation – Lake of The Woods District Hospital</u>

- Thursday, April 25
- Lake of The Woods District Hospital Training Room
- CMO, Sgt. Jim Neild, Staff Sgt. Cheryl Gervais (Treaty 3 Police) and Acting Staff Sgt. Trish Rupert (Treaty 3 Police) attend and facilitated a presentation on – "Brief Mental Health Screener and Transfer of Care Policy - "The Standard Approach for Transitioning Patients Arriving to The Emergency Department With Police"
- Approximately 30 managers, doctors and staff from the LOTWDH in attendance for presentation
- Discussed BMHS, TOC as well as the Mental Health Act, Form 1 and 2 apprehensions, etc.